



PLACE SCRUTINY COMMITTEE

WEDNESDAY, 23 MARCH 2022

10.30 am COUNCIL CHAMBER, COUNTY HALL, LEWES

MEMBERSHIP - Councillor Matthew Beaver (Chair)
Councillors Chris Collier, Alan Hay, Julia Hilton (Vice Chair), Ian Hollidge,
Stephen Holt, Eleanor Kirby-Green, Philip Lunn, Steve Murphy,
Paul Redstone and Stephen Shing

A G E N D A

1. Minutes of the previous meeting (*Pages 3 - 14*)
2. Apologies for absence
3. Disclosures of interests
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
4. Urgent items
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
5. Reconciling Policy, Performance and Resources (RPPR) 2022/23 (*Pages 15 - 18*)
Report by the Chief Executive.
6. Superfast Broadband Project and Project Gigabit update report (incl. Gigabit voucher scheme) (*Pages 19 - 22*)
Report by the Director of Communities, Economy and Transport.
7. Work programme (*Pages 23 - 40*)
Report by the Assistant Chief Executive.
8. Any other items previously notified under agenda item 4

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15 March 2022

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PLACE SCRUTINY COMMITTEE

MINUTES of a meeting of the Place Scrutiny Committee held at Council Chamber, County Hall, Lewes on 26 November 2021.

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| PRESENT | Councillor Matthew Beaver (Chair), Councillors Chris Collier, Johnny Denis, Alan Hay, Ian Hollidge, Stephen Holt, Eleanor Kirby-Green, Philip Lunn, Steve Murphy, Paul Redstone and Daniel Shing |
| LEAD MEMBERS | Councillors Nick Bennett, Claire Dowling and Rupert Simmons |
| ALSO PRESENT | Philip Baker, Assistant Chief Executive Ian Gutsell, Chief Finance Officer Rupert Clubb, Director of Communities, Economy and Transport Nick Skelton, Assistant Director Communities Nigel Brown, Assistant Director Property Sarah Mainwaring, Head of HR and Organisational Development Andy Arnold, Environment Team Manager |

16. MINUTES OF THE PREVIOUS MEETING

16.1 The Committee RESOLVED to agree the minutes of the meeting held on 22 September 2021 as a correct record.

17. APOLOGIES FOR ABSENCE

17.1 Apologies for absence were received from Councillors Julia Hilton (Councillor Johnny Denis substituting) and Councillor Stephen Shing (Councillor Daniel Shing substituting).

18. DISCLOSURES OF INTERESTS

18.1 Councillors Johnny Denis and Chris Collier declared a personal, non- prejudicial interest in agenda item 5 as they are Cabinet members of Lewes District Council. Councillor Philip Lunn

declared a personal, non-prejudicial interest in agenda item 8 as he is a Cabinet member of Wealden District Council and is Chair of the Safer Wealden Partnership.

19. URGENT ITEMS

19.1 There were no urgent items.

20. RECONCILING POLICY, PERFORMANCE AND RESOURCES (RPPR)

20.1 The Assistant Chief Executive introduced the report. This report provides the opportunity for the Committee to receive updates on the RPPR process since the September Place Scrutiny Committee meeting and identify any information it requires for the Place RPPR Board which will be held in December. The September Cabinet report, which is appended to the Committee report, provides a policy update since the State of the County report. There is still a great deal of uncertainty about the forthcoming Government policy developments, and more information is awaited on the Levelling Up White Paper; the national review of Special Educational Needs and Disability (SEND) provision; the review of Children's social care; and the review Adult Social Care funding. All of which are expected to be announced later this year or next year.

20.2 It is usual that the Committee receives an update on the proposed savings as part of this report, and in particular the Committee has requested an update on the proposed savings for the Trading Standards service. As set out in the report, the planned savings in the Trading Standards service have been removed following service pressures. The report also sets out an updated Medium Term Financial Plan (MTFP).

20.3 The Chief Finance Officer provided an update on the MTFP since September during which time there has been the Budget Statement and the publication of the Spending Review for 2021. There have been some key financial announcements as part of the Settlement which saw the announcement of three-year grant totals, but not specific grant allocations. The Council is likely to receive only a one year funding allocation from those grants for 2022/23, with the future two years likely to be subject to different types of allocation. There is a level of risk that the methodology for funding allocations will change over the course of the next three years. The Council knows the totals for the grants that have been announced but not the individual allocations to local authorities, and there is still a large degree of uncertainty.

20.4 Some of the key announcements are:

- There will be £4.8 billion new grant for local government nationally which equates to £1.6 billion per year. Under the current formula for allocation, East Sussex County Council's (ESCC) likely share of this will be around £7 million. However, some sub-grants that make up this figure have previously been announced such as £200 million over three years for supporting families, £38 million for cyber security over three years, and £35 million for transparency which will be for things such as external audit and access to information.
- The 1.25% increase in National Insurance that the Council will have to pay as an employer from April 2022 will have to be taken from the local government grant and this will add a cost pressure to ESCC of around £1.5 million.
- Allocations of £2.7 billion funding nationally for roads, £3 billion for buses, and £2 billion for walking and cycling. We will need confirm whether this is new funding, or in part, existing funding previously announced.

- £3.6 billion nationally has been announced for supporting the implementation of Adult Social Care (ASC) reform, which is likely to be an operational and financial challenge for the Council in the coming years.
- There has also been an announcement of a range of grants for Children's Services totalling £3.9 billion.
- In total £20 billion of funding has been announced in grant funding over the next three years up until 2024/25, but the exact allocations have yet to be announced through the Local Government Provisional Settlement expected on 16 December 2021.
- The Council Tax referendum limit remains at 2% for the next 3 years, and the announcement of a 1% ASC precept in 2022/23. For the current financial year there was an option for a 3% ASC precept which could be spread over 2 years and the Council agreed to apply a 1.5% in 2020/21 and further 1.5% in 2022/23. The 1% ASC precept that has been announced for future years has no flexibility to vary it or carry it forward. This will have implications for the MTFP.

20.5 At present the budget assumptions are based on a 1.99% increase in Council Tax and a 1.5% ASC precept taken in 2022/23. A 1% increase in Council Tax equates to additional income for the Council of around £3.1 million. The Office for Budget Responsibility (OBR) has issued its latest assessment of inflation which is exhibiting an upward trend, and this will have to be factored in to the MTFP which may result in an additional cost pressure when the Council comes to set the budget.

20.6 In response to Covid the Council has received many grants in this financial year and there is £69 million available. The Council is currently estimating that it will have £30 million of that total unallocated at the end of the financial year and it is not yet clear if it will be possible to carry forward some of the specific grants or whether they will have to be spent by the end of the financial year. This will also have to be factored into the MTFP.

20.7 For savings, there is no requirement for additional savings to be found other than those already set out in the report. Details of the Local Government Provision Settlement for ESCC are awaited and the MTFP will be updated once the Council has more detailed financial information on budget allocations.

20.8 The Committee discussed the report and raised a number of questions and made comments, which are summarised below.

Parking Charges

20.9 The Committee asked whether any parking charges surplus will be spent in the localities related to the various Civil Parking Enforcement (CPE) schemes (e.g. in Hasting, Eastbourne, Bexhill/Rother etc). The Committee also asked what type of transport measures or schemes the funding will be spent on. For example, the 'Gear Change' document sets out how sustainable transport schemes for walking and cycling and active travel can be developed, and the role parking may play in the modal shift to safe and reliable active travel. Some members of the Committee also noted that there is a desire by some residents in the Rother CPE scheme to extend some of the parking restrictions. The Committee asked for a link to be circulated to the annual report on parking surpluses.

20.10 The Director of Communities, Economy and Transport (CET) outlined that parking surpluses are spent on local transport schemes across the County and can be used to support public transport, such as supported bus routes, which may be linked to other areas. The Eastbourne Town Centre Improvement scheme has used funding from this source. Parking charges can help with demand management and surpluses can be used to make public

transport more reliable and safe, as well as supporting active travel. Parking reviews are held on a regular basis if parking restrictions need to be changed or expanded. In some cases, the prevention of parking can help with bus reliability. The 'Gear Change' document is good in setting out a direction for change, however some of the interventions will be expensive. The implications and any potential use conflicts will need to be examined. The Local Cycling and Walking Infrastructure Plan (LCWIP) will be a key component in the shift to walking and cycling as a mode of transport.

20.11 The Committee noted that parking on the pavement is becoming an increasing problem and asked if the Council could lobby the Government to introduce a national policy to ban parking on the pavement (as is the case in London).

20.12 Councillor Denis commented that he thought the Lewes Town Partnership had an agreement with ESCC that parking surpluses would be spent locally when the CPE scheme was introduced rather than being pooled and spent across East Sussex. He would like this agreement reviewed as the original agreement was to spend parking surpluses locally.

Waste and Recycling

20.13 The Committee commented that if there is a possibility that more Household Waste and Recycling Centres (HWRS) are closed, this could result in more fly-tipping and increased travel for residents to dispose of their waste. There should be a carbon assessment and as this is a very visible service. It would be preferable to look at other options such as reducing opening hours rather than closing sites. The Committee noted that there may be a need for cross border use of HWRS sites where the nearest site is in another local authority's area. The Committee asked if it would be possible to have a high level agreement for East Sussex residents to access other local authorities' sites.

20.14 The Director of Communities, Economy and Transport outlined that the department has previously done work on HWRS need and accessibility and clarified that there are no plans to further reduce the number of sites. This will be kept under review if there are changes in waste behaviour or demand. The planned savings will be achieved through efficiency savings in the £1.3 billion Waste PFI (Private Finance Initiative) contract such as additional income generation from the sale of electricity and the processing of commercial waste.

20.15 The Environment Bill which has received Royal assent may introduce changes that have an impact on ESCC through requirements for a food waste collection, consistency in the collection methodology and deposit return schemes. Introducing cross county agreements would have commercial implications for ESCC and would need to be examined carefully in order to understand the impact on tonnages and costs. Work would also need to be undertaken to understand how people travel to HWRS sites and the embodied carbon in the waste contract.

Management of Back Office Systems (MBOS) Programme

20.16 The Committee noted that there was nothing in the revenue budget for the MBOS Programme and asked if all the expenditure will be from the capital budget. The Chief Finance Officer clarified that the MBOS Programme expenditure is capital, but the ongoing revenue costs are reflected in the MTFP through existing budgets.

National Insurance increase and Pressures Protocol

20.17 The Committee asked if the ongoing cost of the National Insurance increase in employer contributions had been built into the budget and for clarification of what is meant by "pressures approved by protocol". The Chief Finance Officer outlined that the increase in National Insurance has been built into the base budget and therefore the budget reflects the ongoing cost increase. The 'pressures protocol' is a process to assess and rank financial pressures (i.e. the need for budget increases to meet a growth in costs such as from inflation, or changes to service requirements) before they are included in the MTFP.

20.18 The Committee RESOLVED to note the information in the attached RPPR Cabinet report of 30 September 2021 (appendix A), including the updated Medium Term Financial Plan and savings plans.

21. SCRUTINY REVIEW OF BECOMING A CARBON NEUTRAL COUNCIL - PROGRESS REPORT

21.1 The Director of Communities, Economy and Transport introduced the report and outlined that the report provides an update on the progress in implementing the thirty-seven recommendations that were agreed as part of the scrutiny review, which are linked to the actions detailed in the action plan in appendix 2 of the report. Work is progressing on the 37 recommendations, with 5 completed, 28 are ongoing and 4 have yet to be started. The report and appendices set out what has been achieved and the progress that has been made since the Council started work on reducing carbon emissions and outlines the use of the funding that has recently been allocated by Cabinet (appendix 3).

21.2 The Environment Team Manager summarised the background to the report. The report focusses on what the Council is doing about its own emissions and does not cover what it is doing externally on issues such as transport and waste. The Council is working towards a science-based target of reducing carbon emissions by an average of 13% per year. This target is the rate of change that is required across the County in order that it contributes towards the target of limiting climate change to less than 1.5 degrees Celsius compared with pre-industrial levels.

21.3 Organisations break down their carbon emissions into a number of categories, which for the Council includes scope 1, scope 2 and scope 3 emissions. Scope 1 and 2 emissions are those broadly from activities the Council controls directly such as the energy used to heat corporate buildings. Scope 3 emissions are from any other sources which are mainly from supplies and services the Council buys.

21.4 Work has focussed firstly on scope 1 and 2 emissions as the Council has much better data on them and has more control over them, which means there is a greater ability to achieve reductions. The work also recognises how important it is to tackle scope 3 emissions as they represent a larger proportion of the Council's overall emissions. Although the Council is at the start of its work on scope 3 emissions, more work is being undertaken such as:

- The work being undertaken across the Orbis Partnership to increase expertise and capacity in reducing emissions from procurement.
- Beginning to build in specific carbon reduction requirements into the Council's contracts, such as the Highways Maintenance contract re-procurement where the contractor will be required to reduce emissions by 13% per annum in line with the corporate target.
- For smaller, local suppliers who may need support to meet contractual requirements to reduce emissions, the Council is offering free energy audits and energy efficiency grants over the next 18 months.

21.5 This represents a mix of measures across the Council's supply chain in order to help them take as much action on emissions as they can. Although work has started to reduce scope 3 emissions from the supply chain, due to the scale and complexity of the supply chain it is going to take some time.

Progress against the Recommendations.

21.6 The Environment Team Manager outlined the progress against the 37 recommendations where a small number have been completed but the majority are ongoing due to the nature of the recommendations. There are some actions that will take longer deliver such as the work to

reduce scope 3 emissions. New technologies, such as the use of hydrogen in heating and transport, will be incorporated into the actions as they become available.

21.7 Environment Team Manager summarised the use of the additional funding that Cabinet has made available for climate change work as detailed in appendix 3 of the report. This includes:

- investment in additional capacity to speed up progress in reducing emissions from the Council's buildings;
- taking a structured approach to reducing emissions by undertaking modelling of different approaches to get to net zero; and
- building a pipeline of future carbon reduction projects to enable the Council to be better placed to take advantage of any external funding that becomes available.

21.8 This moves the Council from a reactive to a more proactive approach and will continue to use the energy hierarchy to guide the work. This aims to:

1. Reduce energy use first, avoiding energy use where we can;
2. Use energy more efficiently;
3. Install renewable sources of energy; and finally
4. Use carbon offsetting such as tree planting, and changes to land management.

At present the Council is focussing on activities further up the hierarchy and particularly on actions to reduce energy usage.

21.9 The Environment Team Manager explained it is unlikely that the Council will achieve the 13% reduction target this year as staff return to offices and other buildings. This is due to increased energy use to heat buildings as more staff return and the requirement to ventilate them due to Covid measures, as well as increases in emissions as staff travel more. Therefore, achieving the target will be more challenging.

21.10 In terms of future scrutiny work in this area, the Environment Team Manager outlined that work will be taking place during 2022 to update the corporate Climate Emergency Action Plan, as the current plan runs from 2020-2022. The Committee may wish to be involved in the work to develop a new two-year action plan.

21.11 The Committee discussed the report. The questions and comments made by the Committee, together with the responses are summarised below.

Carbon reduction measurement and literacy training.

21.12 The Committee commented that the measures outlined in appendix 3 need to include an estimate of the carbon reduction that will be achieved in relation to the investment that is being made. The Environment Team Manager responded that carbon reduction figures can be included against each of the measures where they are known. The Committee commented that it supported carbon literacy training for Members, senior managers and staff, and the continued use of online virtual meetings.

Installation of solar panels and work with the community energy sector.

21.13 The Committee welcomed the installation of solar panels on six of the Council's buildings and asked if a list of the buildings could be made available to the Committee. (*Post meeting note: the six buildings are: County Hall, Sackville House, Milton Grange, Hookstead, Lansdowne, and Herstmonceux School*). The Committee also asked if the Council is working with community energy partnerships to promote energy efficiency measures and the use of renewable energy such as the installation of solar panels. Officers confirmed they are reviewing the lease that would cover solar PV to ensure that it can work for both the Council and third parties such as community energy groups.

Street lighting upgrade

21.14 The Committee questioned the response to recommendation 7c in the action plan and whether programming new street light units to switch off at night was accurate and perhaps this should be changed to read that they are programmed to switch off at a certain time. Officers agreed to amend the text to clarify this point. *(Post meeting note: the text will be amended to read, 'Savings were better achieved by programming the new lighting units to switch to part night lighting as they are installed and where this is approved')*.

Electric Vehicle (EV) charging

21.15 The Committee noted that there is a Government initiative to have EV charging points in all new homes and asked if this changed the Council's position regarding providing EV charging points. Officers commented that there is a plan around corporate vehicle emissions and the provision of EV charging points. However, the wider provision of EV charging facilities for the public is outside the remit of the work on the Action Plan but will be included as part of the work on the Local Transport Plan.

Future work

21.16 The Committee asked if there was a point at which the scrutiny review itself would be reviewed. It was clarified that the scrutiny review would not be reviewed as an action plan has already been set out in response to the review. Some actions will take time to complete, and timescales can be challenged where appropriate. A further update report is also due to be presented at the June Committee meeting. The Lead Member for Resources commented that he considered the corporate Climate Emergency Action Plan to be one of the best compared with other local authorities and encouraged the Committee to build upon this work. Officers also outlined that the Committee is invited to be involved in the update of the corporate Climate Emergency Action Plan.

21.17 The Committee RESOLVED to note the progress report and the agreed additional expenditure on climate change measures of £3.867m up to 2023/2024.

22. WORKSTYLES REVIEW - UPDATE REPORT

22.1 The Assistant Director, Human Resources and Organisational Development (HR&OD) and the Assistant Director, Property introduced the report. There has been a large scale engagement with staff across all levels of the organisation about the future ways of working and the move to hybrid working. The report sets out the principles of hybrid working and that Team Agreements will be developed to describe how teams will work in future in order to meet business and individual's needs. The new way of working supports recruitment and retention, as well as helping to achieve a work life balance. It also supports a reduction in carbon emissions due to the need to travel less and will support any potential future considerations around rationalisation of the corporate office estate.

22.2 There has also been widespread engagement to understand the business needs and physical adaptations that may be necessary to support the new ways of working. A building by building approach will be taken with changes agreed through co-design workshops. There will be less banks of desks, more confidential space, and a different use of meeting rooms, including the use of screens for meetings. All revised layouts will be agreed with Heads of Service prior to implementation. This work will be phased to start at St Mary's and St. Mark's House, in Eastbourne, then Ocean House in Hastings and will probably commence in February 2022. The changes at County Hall will follow later in the year and will incorporate any lessons learnt from earlier phases.

22.3 The Committee discussed the report and made a number of comments which are summarised below.

22.4 The Committee expressed support for the change to hybrid working and viewed it as a positive step for staff. The Committee asked a number of questions related to what the Council will do with any spare office space; the use of car parks at County Hall; the level of engagement with staff around the proposed changes; and how the balance between flexible and hybrid working will be treated.

22.5 The Assistant Director, Property outlined that a balanced approach had been taken to office space changes and departmental management teams had been involved. The changes may free up office space, particularly at County Hall, which may provide opportunities for commercial rental income as well as bringing in other public sector partners to drive greater utilisation. There are no changes planned to car parking as there has not been a permanent return to work, which explains the current low usage. The Committee noted that working from home may reduce carbon emissions by reducing staff travel, but the emissions from increased home working also need to be taken into account and deducted when calculating savings.

22.6 The Assistant Director, HR&OD explained that staff had been involved at all levels and particularly in drawing up Team Agreements. It has been made clear that the working arrangements need to be driven by business needs, but there is also an opportunity to meet individual needs such as flexible working. The Team Agreements support individual preferences and aim to balance needs. Staff have expressed that they feel hybrid working is more efficient and they feel more productive. There is an acknowledgment that working from home might not be suitable for everyone and there is still a place for face to face working. Display screen assessments and workstation assessments are carried out where staff are working from home to make sure they have the right equipment, desk, chair etc. Working arrangements will be kept under review and Team Agreements will be reviewed in 4-6 months' time to ensure they remain valid.

22.7 The Committee RESOLVED to note the report on the Workstyles Review.

23. EAST SUSSEX ROAD SAFETY PROGRAMME OUTCOMES

23.1 The Assistant Director, Communities introduced the report. The report provides the Committee with an update on the final outcomes of the East Sussex Road Safety Programme, which started in 2016. It has been identified from evidence both nationally and locally that the vast majority of Killed or Seriously Injured (KSI) crashes and over 90% of collisions are due to driver behaviour or driver error. Therefore, the Programme trialled a number of interventions designed to change driver behaviour and reduce the number of Killed or Seriously Injured collisions (KSIs) in the County. The trials were developed by the Behavioural Insights Team (BIT) in conjunction with Sussex Police and other Sussex Safer Roads Partnership (SSRP) partners. The Programme was funded by £950,000 from Public Health, based on the Public Health Outcomes Framework which identified that the proportion of people either killed or seriously injured on East Sussex roads was higher than the average rate for England.

23.2 Randomised controlled trial methodologies were used so that the evaluation of the outcomes is robust, and results can be applied with a high degree of confidence. There have been very few previous road safety trials that have used this methodology, which uses data science to show which interventions work in improving road safety. The Programme has included work on five behaviour change trials and the high risk sites trial. The high risk sites trial makes physical changes to how the road appears to drivers at certain sites to see how this changed driver behaviour. Four out of the five of the behaviour trials demonstrated positive outcomes, which included the Notice of Intended Prosecution (NiP) trial and the Anniversary

trial. The results from the high risk sites trial of 15 schemes showed a reduction in the average number of crashes and the average number of casualties per annum.

23.3 Following the successful outcome of these trials further Public Health funding has been allocated to develop more trials. The Behavioural Insights Teams has been appointed to do this work which will take place during the summer of 2022 for implementation in the autumn.

23.4 The Committee welcomed the successful outcome of the trials and the positive impact that was made on the number of collision and KSIs. Anything that reduces collisions and casualties in East Sussex is very welcome. The Committee discussed the report and a summary of the questions raised and points made is given below.

Target Groups

23.5 Some Committee members commented that the high risk groups, such as the 18-24 year old age group, are well known and it would appear that the Council is spending money establishing the target groups and causes of collisions (such as driver inattention) which it already knows about. The Assistant Director, Communities outlined that it was important to be guided by the data and researching the target groups properly enabled an accurate understanding of the situation to be developed. This dispelled a number of myths such as elderly drivers and out of county drivers cause more KSIs, which turned out not to be the case. It also confirmed that distraction is a key element in collisions.

Focus on KSIs

23.6 The work focusses on KSI data, and the Committee asked what other sources of data on collisions were used (e.g. insurance claims data, analysis of people attending speed awareness courses, Community Speed Watch etc.) in order to try and prevent collisions. Some members of the Committee commented that they felt there was an over emphasis on KSIs and historic (after the event) data rather than looking to prevent casualties caused as a result of speeding and making residents feel safe. For example, future emphasis for expenditure could be through the adoption of school streets, low traffic neighbourhoods and 20mph zones as outlined in documents such as Gear Change and Reaching the Destination Safely to create safer streets. It might be better to focus expenditure outside schools and reduce speeds in areas important for walking and cycling, rather than on crash sites that occur randomly across the County.

23.7 The Assistant Director, Communities explained that KSI data was used as this was the best evidence that was available. It is important that work is driven by the data and the focus of the work is to change driver behaviour in order to reduce casualties. It should be noted that the trials did cover the whole population and not just the target groups, and information from the speed awareness courses and who attends them was used in the design of Notice of Intended Prosecution trial. The Assistant Director, Communities confirmed that data from the Community Speed Watch scheme was considered as part of the Operation Crackdown trial.

High Risk Sites trial

23.8 The Committee commented that looking at the map of the sites involved in the trial it appeared that some electoral Divisions are not represented and asked how the sites were selected for the high risk sites trial. The Assistant Director, Communities explained that sites were selected from across the County based on the analysis of three years KSI data. Sites were selected which had the highest number of KSIs and where it was possible to implement measures to make the road environment self-explaining. Each year the Road Safety Team carries out an assessment of crash sites and develops a programme of works based on the results.

Evaluation of trials

23.9 The Assistant Director, Communities confirmed the outcomes of the trials are robust and are statistically significant. The data has been validated and all results have been independently

assessed and audited by BIT statisticians. Therefore, the results can be applied more widely with confidence.

New Technology

23.10 The Committee asked if the 18-24 year old age group could be encouraged to take up the use of 'black box' technology which monitors driving behaviour. It was confirmed that the team are looking at 'black box' technology and mobile phone apps that track driver behaviour and are working with insurance companies as part of the next phase of the work. The role of car manufacturers in the introduction of new technologies in vehicles to make them safer is also key in reducing KSIs.

Police Enforcement

23.11 Some members of the Committee commented that the Police focus appeared to be mainly on speeding enforcement and questioned whether there should be greater emphasis on moving offences such as use of mobile phones or other driver distractions and the propensity to offend. Clarification was sought as to whether only the Police could enforce no parking on zig zag lines outside schools.

23.12 The Assistant Director, Communities clarified that the money raised from Speed Awareness training courses is used to fund the work of the SSRP. ESCC works closely with SSRP partners, including Sussex Police, and is engaged with the work on the new Speeding Strategy for Sussex. It was clarified that Civil Parking Enforcement Officers can carry out enforcement where there is dangerous parking.

23.13 The Committee RESOLVED to:

(1) To note the positive outcomes of the East Sussex County Council (ESCC) Road Safety Programme, which included:

a. Notice of Intended Prosecution (NiP) Trial - receiving the redesigned NIP and leaflet significantly reduced speeding reoffending by 23% within 6 months. Over the 6-month trial this meant 170 fewer reoffences than business-as-usual, or 6 per week. This would translate to 560 fewer reoffences over the 6 months if everyone in the trial had received the new leaflet and new NIP.

b. The Anniversary Trial - Drivers who received the Anniversary letter were 8% less likely to speed between 7 and 12 months later than those who did not. Over the 6-month trial this meant 80 fewer reoffences than business-as-usual, or 3 per week; and

c. High Risk Sites Trial - results from 15 schemes have indicated a 49% reduction in the average number of crashes per annum and a 61% reduction in the average number of casualties per annum

(2) To note the development and implementation of a further evidence based behaviour change road safety programme.

24. WORK PROGRAMME

24.1 The Committee discussed the work programme and whether it wished to add any scrutiny review topics or reports to the Committee's future work programme.

24.2 The Committee REOLVED to note the report and did not add any new items.

The meeting ended at 12.07 pm.

Councillor Matthew Beaver (Chair)

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Report to: Place Scrutiny Committee

Date of meeting: 23 March 2022

By: Chief Executive

Title: Reconciling Policy, Performance and Resources (RPPR)

Purpose: To review scrutiny's input into the Reconciling Policy, Performance and Resources process for the financial year 2022/23 and to consider related items for inclusion in the committee's work programme.

RECOMMENDATIONS

The Committee is recommended to:

- 1) Review the committee's input into the RPPR process;
- 2) Agree proposed enhancements to the RPPR scrutiny arrangements set out in paragraph 2.6;
- 3) Consider any further changes or improvements to the process from a scrutiny perspective; and
- 4) Identify any potential areas for inclusion in the committee's future work programme on services or issues within the Committee's remit.

1 Background

1.1 The Council's integrated business and financial planning process, Reconciling Policy, Performance and Resources (RPPR), matches available resources with our delivery plans for our priority outcomes so that we focus and protect our spending where it will deliver our priority objectives most effectively. It also ensures we have the demographic trends and performance information to monitor progress.

1.2 Scrutiny committees actively engage in the process, firstly to allow them to bring the experience they have gained through their work to bear and, secondly, to help inform their future work programmes, so that scrutiny work can continue to inform RPPR on an ongoing basis.

2 Scrutiny engagement in Reconciling Policy, Performance and Resources

2.1 In September 2021 each scrutiny committee considered a range of information about the services within the remit of the committee to set the scene for the work on the RPPR process. This included extracts from the Savings Plans agreed by Council in February 2021, the current Portfolio Plans, extracts from the Financial Budget Summary for 2021/22 and the latest capital programme for the period 2021/22-2029/30 (extracts taken from the *State of the County* report considered by Cabinet in July 2021).

2.2 At the November meetings the committees considered an updated version of the Council's Medium Term Financial Plan (MTFP) and updated proposed savings schedules as set out in a report considered by Cabinet on 30 September 2021, which also outlined significant

updates to the policy context since State of the County. The scrutiny committees were asked to identify any further work or information needed for consideration at their RPPR Board meetings.

2.3 The scrutiny committees established scrutiny RPPR Boards to provide more detailed input into the RPPR process. These met in December 2021 to consider and agree any recommendations on the draft 2022/23 Portfolio Plans and the existing savings plans. The Boards:

- considered any amendments to the draft Portfolio Plans and how priorities were reflected against the proposed key areas of budget spend for the coming year;
- assessed the potential impact of planned savings on services provided to East Sussex County Council customers; and
- agreed comments and recommendations to Cabinet.

2.4 Appendix 1 summarises the comments and recommendations made by the Place Scrutiny Committee RPPR Board to Cabinet.

2.5 The committee is invited to:

- consider any areas arising from RPPR scrutiny discussions for inclusion in the committee's future work programme - careful selection of topics will enable the Committee to be well positioned to comment on the impact of service changes, future service delivery and budget proposals as part of the ongoing RPPR process; and
- review the committee's input to the RPPR process and consider any improvements to the process from a scrutiny perspective.

2.6 Some enhancements to the existing scrutiny RPPR arrangements have been identified in consultation with the Scrutiny Chairs and Vice-Chairs. These are:

- A proposal that scrutiny committees consider relevant parts of the quarter 4 (end of year) monitoring report and the State of the County report annually at their July meetings to enhance scrutiny's consideration of performance achievements and challenges over the preceding year, alongside earlier engagement with the forward-looking demographic, policy and financial analysis in the State of the County report; and
- A proposal that each scrutiny committee holds an annual work planning awayday in early September, to enable further consideration of issues arising from State of the County for the services within the committee's remit and to ensure that key issues are incorporated into the committee's ongoing work programme.

2.7 Scrutiny committee meeting dates in the summer and autumn have also been adjusted to ensure scrutiny has the opportunity to discuss and comment on RPPR information provided to Cabinet in a timely way.

3. Conclusion and reasons for recommendations

3.1 The Committee is recommended to review its input into the RPPR process and incorporate any areas into its future work programme that are likely to inform the future RPPR process. The committee is also recommended to agree the proposed enhancements to scrutiny RPPR arrangements as outlined in paragraph 2.6 above.

BECKY SHAW
Chief Executive

Contact Officer: Martin Jenks, Senior Scrutiny Adviser

Tel. No: 01273 481327

Email: martin.jenks@eastsussex.gov.uk

Appendix 1

Place Scrutiny Committee – Comments to Cabinet

The Place Scrutiny Committee RPPR Board met on 16 December 2021 to discuss the comments it wished to make to Cabinet on the draft Portfolio Plans, Medium Term Financial Plan (MTFP), Savings Plan and the announcements regarding the Local Government Financial Settlement for 2022/23.

The Place Scrutiny Committee RPPR Board made the following observations and comments:

The RPPR Board is supportive of the work being done by the departments within its remit and did not propose any changes to the draft Portfolio Plans. The Board commented that it was difficult to make comments on the budget without knowing the impact of the Local Government Provisional Settlement on the Council's Medium Term Financial Plan (MTFP). The Board may make further comments after the details of the Settlement are available and the impact is known.

The Board discussed the relationship between capital and revenue spending on highways maintenance, and whether a case could be made for further investment in highways in order to improve the condition of roads and pavements. The Board also noted the role of highway drainage in preserving and maintaining roads in good condition.

Summary Comments to Cabinet

The comments that the Place RPPR Board would like to make to Cabinet are:

- The Place RPPR Board is supportive of the work being carried out by Governance Services, Business Services and the Communities, Economy and Transport departments as outlined in the draft Portfolio Plans and has no suggested changes to the Portfolio Plans.
- The Board discussed the case for making further capital investment in highways maintenance, and the relationship with ongoing revenue budget expenditure, in order to improve the condition of roads and pavements in East Sussex. This may be something that the Place Scrutiny Committee may wish to explore further in the future.
- The Place RPPR Board has found it difficult to make detailed comments on the budget without knowing the impact on the Council's Medium Term Financial Plan (MTFP) of the Local Government Provisional Settlement.

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Report to: Place Scrutiny Committee

Date of meeting: 23 March 2022

By: Director of Communities, Economy and Transport

Title: Superfast Broadband Project and “Project Gigabit” update

Purpose: To update the Places Scrutiny Committee on the eSussex Superfast Broadband Project and Government’s new “Project Gigabit” programme, including Gigabit Vouchers

RECOMMENDATIONS:

The Committee is asked to note:

- (1) The progress of the Council’s third (and final) contract under the national superfast broadband programme; and**
- (2) Information about future infrastructure build under the Government’s “Project Gigabit” programme, including Gigabit Vouchers**

1. Background Information

1.1 In 2012, Cabinet agreed a Broadband Plan to invest £15m from the County Council’s capital programme alongside £10.64m of funding from Building Digital UK (BDUK), part of the Department for Digital, Culture, Media and Sport (DCMS), to provide the infrastructure necessary to enable access to superfast broadband across the county in areas of market failure (i.e. where there were no plans for investment by the private sector). A three year contract (Contract 1) was signed with British Telecom (BT) Group in May 2013 to deliver the infrastructure. This contract has formally closed on budget and on time, successfully connecting 70,400 premises to fibre infrastructure with 56,200 of these connected at superfast speeds of 24Mbps+.

1.2 A second contract was signed with BT Group in June 2015 using £3m from the County Council together with £3m from BDUK. This contract completed delivery in December 2019 and has formally closed on budget and on time, successfully connecting a further 9,479 premises to fibre infrastructure with 7,026 of these at superfast speeds of 24Mbps+.

1.3 The County Council signed a third contract with BT Group in February 2018, following an open procurement process (known as OJEU, Official Journal of the European Union) open to all national and local telecoms suppliers. The contract was to deliver 7,220 superfast premises, provisionally by the end of March 2020. The East Sussex contract was unique in that we were the only local authority requiring the supplier to carry out surveys in advance of any work starting. The purpose of this was to confirm the baseline for the contract against the baseline set out in the tender through the knowledge gained from the up-front surveys as our experience has always been that surveys throw up anomalies between the data and reality (e.g. buildings no longer existing). It was a long and complex process that took longer to complete than either party anticipated at contract award. The outcome was a formal contract change agreed between the parties and also by BDUK. A revised target of 5,586 superfast premises was set across the county in both rural and urban areas based on the updated data.

1.4 It should be noted that East Sussex is one of a small number of local authorities who have entered into third contracts under the Superfast Programme, the majority having stopped after completion of their second contracts.

1.5 In December 2021 changes to the contract were again necessary due to Openreach (the wholly owned subsidiary of BT Group that manages the network) reviewing and updating its national dataset (cross matching Post Office address data with corresponding network information). This resulted in data changes and reflected increased commercial coverage, which was found to have taken place in the contract's "intervention" area. Premises that were removed as ineligible have been replaced by eligible premises that had previously not been included in the build plan.

1.6 It was a complex negotiation requiring a review of the commercial terms, since replacing premises is not straightforward (building to properties in Hailsham does not necessarily cost the same as building to properties in Rotherfield or Winchelsea Beach, for example, where there may be greater need for traffic management in small rural lanes, tree cutting and so on). Openreach put all premises that were not yet built on hold, until the contract change was agreed so that they could complete solution design and planning for all outstanding build (already agreed and newly agreed) all together. Build has restarted following agreement to contract changes by the County Council, BDUK and BT. The contract will now deliver 5,609 premises with a revised forecast completion date of September 2022.

1.7 Whilst Covid-19 has had an impact on delivery, it has not been significant. There have been some supply chain issues and a relatively small impact arising from the United Kingdom's exit from the European Union as many of the 'civils' teams used by Openreach were non-UK nationals.

1.8 The Place Scrutiny Committee may wish to be aware of the latest figures in relation to superfast (30Mbps+) delivery across East Sussex:

- As at February 2022 superfast coverage across the county is 98%, compared to 95% in February 2018 against a baseline of 3% in 2012
- Take up of broadband services is 79.4% against the national benchmark of 56%

2. Supporting Information

2.1 The Government has set clear, ambitious targets for the future of telecoms infrastructure and the Levelling Up White Paper sets out aims to deliver UK nationwide gigabit-capable broadband by 2030. Gigabit internet delivers download speeds of up to 1Gbps, the equivalent of 1,000Mbps.

2.2 It should be noted that whilst the County Council's broadband project operates under the BDUK "superfast" programme, the project has delivered full fibre (fibre-to-the-premises or FTTP) in both contracts 1 and 2, and that this 3rd contract is delivering solely FTTP, i.e., gigabit-capable. Furthermore, the strategic decision to enter into a third contract has put East Sussex 'ahead of the game' since delivery has included hard-to-reach areas that 'Project Gigabit' aims to address.

2.3 BDUK is responsible for delivering the £5bn programme ("Project Gigabit") to meet Government's aims. At the date of writing this report, BDUK has completed a data gathering exercise in East Sussex to establish what private sector investment plans exist, and we will be working alongside them to review and validate that and other data, provided they are able to supply it to us in the granular detail we expect to see. They have an estimated procurement start date for a contract to deliver infrastructure in East Sussex of August - October 2022, with an estimated contract start date of July - September 2023. All activity will be managed by BDUK, with the County Council in a supporting role only.

2.4 Part of “Project Gigabit” is the Gigabit Broadband Voucher Scheme. The Government is providing up to £210m worth of voucher funding nationally as immediate help for people experiencing slow broadband speeds in rural areas. Businesses and residents are eligible for funding towards the cost of installing gigabit-capable broadband to their premises when part of a group project. Vouchers are worth up to £1,500 for homes and £3,500 for businesses.

2.5 The County Council has provided additional funding of £500,000 to “top-up” DCMS’s Gigabit Voucher Scheme, which provides £1,000 towards each voucher, making the total funding available to our communities of up to £2,500 for residents and £4,500 for businesses. Projects may not need to access any or all of the funding if the costs of their scheme are covered fully by the DCMS core voucher funding, and this will be assessed by DCMS as part of the application process. The scheme is demand-led and individual projects are essentially private arrangements between residents and their chosen telecoms supplier. All administration, including payments, is completed by DCMS who invoice the County Council separately.

2.6 To date, a total of £12,000 (11 residential premises and 1 business premises) has been paid to top up two voucher projects in Cousley Wood and Cross-in-Hand. Whilst we are aware anecdotally of several voucher projects developing across the county, we only receive confirmation of projects when invoices are presented. Invoices are submitted to us when build is complete, which can take up to a year or more since community-led projects can take a long time to bring to fruition. We do not receive information about schemes that go ahead without requiring top-up.

3. Conclusion and Reasons for Recommendations

3.1 Significant investment and excellent progress continues to be made in increasing coverage of superfast broadband across East Sussex. Despite being behind on the delivery of contract 3, we are confident that by working with Openreach on contract changes we are ensuring the best possible use of public funding in some of the hardest-to-reach areas of the county in commercial and financial terms. Evidence of take up of the Gigabit Voucher top ups is beginning to come through as we also begin work with BDUK on the delivery of “Project Gigabit”.

RUPERT CLUBB
Director of Communities, Economy and Transport

Contact Officer: Katy Thomas
Tel. No. 01273 482645
Email: katy.thomas@eastsussex.gov.uk

LOCAL MEMBERS

All

BACKGROUND DOCUMENTS

Future Telecoms Infrastructure Review (July 2018)
<https://www.gov.uk/government/publications/future-telecoms-infrastructure-review>

Levelling Up White Paper (February 2022)
(<https://www.gov.uk/government/publications/levelling-up-the-united-kingdom>)

Project Gigabit (October 2021)
<https://www.gov.uk/government/publications/project-gigabit-delivery-plan-autumn-update>

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|-------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Report to: | Place Scrutiny Committee |
| Date of meeting: | 23 March 2022 |
| By: | Assistant Chief Executive |
| Title: | Place Scrutiny Committee future work programme |
| Purpose: | To review and agree items for the Place Scrutiny Committee's future work programme and receive updates on previous work. |

RECOMMENDATIONS: The Place Scrutiny Committee is recommended to:

1) Review and agree agenda items for the future Committee meetings, including items listed in the work programme in appendix 1;

2) Review and agree topics for Scrutiny Reviews to be included in the Committee's future work programme;

3) Consider forming a working group for the revision of the Council's Climate Emergency Action Plan; and

4) Review upcoming items on East Sussex County Council's (ESCC) Forward Plan in appendix 2 to identify any issues that may require more detailed scrutiny.

1. Background

1.1 The work programme is an important tool in ensuring the correct focus and best use of the Committee's time in scrutinising topics that are of importance to the residents of East Sussex, and the efficient and effective working of the Council. It also provides clarity for those who may be requested to give evidence to the Committee on the issues under review, and the questions the Committee requires answers to.

1.2 Discussion of the work programme provides the Committee with the opportunity to examine topics that it may be of value to scrutinise, and to decide whether further scoping work is required. This provides a basis for deciding the best way of scrutinising a topic, the timescale, and who from the Committee will be involved in carrying out the review work. If there are a number of topics for review, the Committee can determine the priority of the work within the resources available to the Committee.

2. Work programme and future scrutiny reviews

2.1 The Committee is asked to review the items in the current work programme contained in appendix 1 of the report and agree the future agenda items and other scrutiny work of the Committee.

2.2 The Committee is asked to consider whether there are any potential topics for future scrutiny reviews, or agenda items for future meetings, that should be included in the work programme. This can include any topics or issues identified through the Committee's work on the Reconciling Policy, Performance and Resources (RPPR) process.

Climate Emergency Action Plan – Working group

2.3 At the Place Scrutiny Committee meeting held on 26 November 2021, the Committee was invited to form a working group to work on the revision of the Council's Climate Emergency Action Plan. The Committee is asked to agree to form a working group and agree the membership of the group.

Scrutiny Review of Procurement: Social Value and Buying Local.

2.4 The Review Board met on 22 February 2022 to consider the scope of the review and agreed to proceed with the review. The terms of reference for the review is being drafted for agreement by the Review Board and will include consideration of the draft Social Value Policy and exploring how the Council's existing approach to social value and buying local supports the Council's objectives, including those on climate change.

3. Forward Plan

3.1 A copy of the Council's Forward Plan of executive decisions for the period 1 March 2022 to 30 June 2022 is included in appendix 2. The Committee is requested to review the forthcoming items on the Forward Plan to identify any issues that may require scrutiny work. The Forward Plan is revised and published on a monthly basis, and Committee members should regularly review the Forward Plan.

4. Conclusion and reasons for recommendations

4.1 The Place Scrutiny Committee is recommended to agree the agenda items and topics for scrutiny reviews to be included in the future work programme. The Committee is also recommended to review the Council's Forward Plan of decisions to identify any issues that may require more detailed scrutiny.

PHILIP BAKER

Assistant Chief Executive

Contact Officer: Martin Jenks, Senior Democratic Service Adviser

Tel. No. 01273 481327

Email: martin.jenks@eastsussex.gov.uk

BACKGROUND DOCUMENTS

None.

Place Scrutiny Committee – Work Programme

| Current Scrutiny Reviews | | |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Title of Review | Detail | Proposed Completion Date |
| Scrutiny Review of Procurement | A scrutiny review of Procurement which will focus on the Council's approach to Social Value measurement and buying local initiatives as part of procurement activity across the Council. The review will also consider how Social Value can help achieve the Council's objectives including reducing carbon emissions and other climate change measures. | June 2022 |
| Initial Scoping Reviews | | |
| Subject area for initial scoping | Detail | Proposed Dates |
| To be agreed. | Further reviews to be added as the Committee explores topics for inclusion in the work programme. | Ongoing |
| List of Suggested Potential Future Scrutiny Review or Reference Group Topics | | |
| Suggested Topic | Detail | |
| Economic Development. | The Committee has expressed an interest in the Economic Development work of the Council and has requested two reports scheduled for the June 2022 meeting. One to examine the Team East Sussex Recovery Plan and another to explore how Economic Development Projects are selected and developed. Following this meeting the Committee may identify further scrutiny work in this area. | |
| Climate Emergency Action Plan | The Council's corporate Climate Emergency Action Plan was developed to cover the initial period 2020–2022. The Committee has been invited to form a working group to be involved in the development of an updated Action Plan to cover the next 2 year period. This is linked to the Committee's previous work on the Scrutiny Review of Becoming a Carbon Neutral Council. | |

| Scrutiny Reference Groups | | |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Reference Group Title | Subject Area | Meetings Dates |
| Highways Contract Re-procurement | The Committee has re-formed the reference group to work alongside Officers on the next stages of the Highway Services Re-Procurement Project (HSRP). The next stages include the implementation of the procurement strategy, mobilisation and monitoring of the contract. | Ongoing to May 2023 |
| Local Transport Plan (LTP4) – Reference Group | The Committee has agreed to form a Reference Group to work alongside officers on the development of the revised Local Transport Plan (LTP 4) focussing on sustainable transport issues. | 1 Feb 2022 and then throughout 2022/23. |
| Reports for Information | | |
| Subject | Detail | Proposed Date |
| Electric Vehicle (EV) Charging Points. | The Committee agreed to request a briefing on plans to develop and implement EV charging infrastructure in East Sussex. | To be agreed |
| Training and Development | | |
| Title of Training/Briefing | Detail | Proposed Date |
| To be advised | To be advised. | |
| Future Committee Agenda Items | | Author |
| 18 July 2022 (moved from 22 June 2022) | | |
| Scrutiny Review of Becoming a Carbon Neutral Council | To receive the second update report on the implementation of the recommendations from the Scrutiny Review of Becoming a Carbon Neutral Council. | Director of Communities, Economy & Transport/Chief Operating Officer |

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|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| Economic Regeneration and Support for Business | To have a report on the Team East Sussex Recovery Plan team on the work to support businesses and economic regeneration following the Covid19 pandemic and the impact of national lockdowns on the local economy. | Assistant Director Economy |
| Economic Development. | To receive a report from the Economic Development Teams on how projects are developed and selected for the available funding streams. The report will also include governance of projects and measuring outcomes. | Assistant Director, Economy |
| Trading Standards Service. | To gain an understanding of the current work and focus of the Trading Standards Team, including the additional work required due to EU exit and the work to protect vulnerable people through the work on Scams and with Community Safety partners. | Assistant Director, Communities |
| Work Programme | To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> • Reports for future meetings • Scrutiny reviews and potential scrutiny reviews • Items from the Forward Plan | Senior Democratic Services Adviser |
| 30 September 2022 (moved from 21 Sept 2022) | | |
| Reconciling Policy, Performance and Resources (RPPR) | To start the Committee's work on the RPPR process for 2022/23, by reviewing Portfolio Plans and service based information. | Chief Executive / Senior Democratic Services Adviser |
| Work Programme | To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> • Reports for future meetings • Scrutiny reviews and potential scrutiny reviews • Items from the Forward Plan | Senior Democratic Services Adviser |
| 24 November 2022 | | |
| Reconciling Policy, Performance and Resources (RPPR) | The Committee will examine any additional information requested at the September meeting and consider any updated RPPR information for 2022/23. | Chief Executive / Senior Democratic Services Adviser |
| Scrutiny Review of Road Markings | To receive the second update report on the implementation of the recommendations from the Scrutiny Review of Road Markings, including details of the work undertaken with additional expenditure in this area of work. | Assistant Director, Operations |
| Work Programme | To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> • Reports for future meetings • Scrutiny reviews and potential scrutiny reviews • Items from the Forward Plan | Senior Democratic Services Adviser |

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EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- Page 29
- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
 - the title of the report and decision to be considered
 - groups that will be consulted prior to the decision being taken
 - a list of documents that will be considered when making the decision
 - the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Andy Cottell at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481955 or send an e-mail to andy.cottell@eastsussex.gov.uk. For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 March 2022 TO 30 June 2022

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development

Councillor Nick Bennett – Lead Member for Resources and Climate Change

Councillor Rupert Simmons – Lead Member for Economy

Councillor Claire Dowling – Lead Member for Transport and Environment

Councillor Carl Maynard – Lead Member for Adult Social Care and Health

Councillor Bob Bowdler – Lead Member for Children and Families

Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

| Date for Decision | Decision Taker | Decision/Key Issue | Decision to be taken wholly or partly in private (P) or Key Decision (KD) | Consultation | List of Documents to be submitted to decision maker | Contact Officer |
|-------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|--------------|-----------------------------------------------------|---------------------------------------|
| 1 Mar 2022 | Cabinet | Council Monitoring: Quarter 3 2021/22 To consider the Council Monitoring report for the third quarter of the financial year 2021/22 as part of the Council's Reconciling Policy, Performance and Resources process | | | Report, other documents may also be submitted | Victoria Beard <i>07894 708914</i> |
| 1 Mar 2022 | Cabinet | Conservators of Ashdown Forest – budget for 2022/23 Cabinet in asked to approve the Conservators of Ashdown Forest's core budget for 2022/23. | | | Report, other documents may also be submitted | Ian Gutsell <i>01273 481399</i> |

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| March 2022 | Chief Operating Officer | Award of contract for Microsoft Licencing Solution Partner (LSP) To approve the award of contract to the recommended supplier for the supply of Microsoft Enterprise Licencing. | P KD | | Report, other documents may also be submitted | Matt Scott 07552 286752 |
| 7 Mar 2022 | Lead Member for Strategic Management and Economic Development | Regulation of Investigatory Powers Act ('RIPA') and Investigative Powers Act ('IPA') update The Leader is recommended to approve the amendments to the County Council's Policy in relation to the use of Covert Investigative Techniques ('the Policy') as set out in Appendix 1 to the Lead Member Report. | | | Report, other documents may also be submitted | Philip Baker 01273 481564 |
| 14 Mar 2022 | Lead Member for Transport and Environment | Formation of the South East Coast Path National Trail Partnership The Partnership will manage the Medway to Shoreham section of the England Coast Path, a new National Trail around the coast of England. As well as East Sussex, the Partnership will also involve Brighton & Hove City Council, South Downs National Park Authority, Kent County Council and Medway Council. | | | Report, other documents may also be submitted | Andrew Le Gresley 0345 6080193 |
| 14 Mar 2022 | Lead Member for Transport and Environment | Petition calling on the County Council to address cycling measures in Alexandra Park, Hastings The petition "calls upon East Sussex County Council to remove their support for a shared cycle/pedestrian pathway through the lower part of Alexandra Park, between Dordrecht Way and Bethune Way. Otherwise there will be inevitable conflict | | | Report, other documents may also be submitted | Tracey Vaks 01273 482123 |

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| | | between pedestrians, children, dogs, buggies, cyclists, the elderly and the blind." | | | | |
| 14 Mar 2022 | Lead Member for Transport and Environment | Petition to extend the 40mph speed limit on the A2100 London Road, Battle To consider the petition calling on the County Council to extend the 40mph speed limit beyond that being proposed for the new Lillybank development to a suitable location north of Canadia Road. The limit is being extended as part of a Section 106 Agreement for the Millwood Homes development (Lillybank Farm), and an extension north of Canadia Road will help protect vulnerable residents from the excessive speeding frequently endangering lives | | | Report, other documents may also be submitted | Helen Pain <i>0345 6080193</i> |
| 14 Mar 2022 | Lead Member for Transport and Environment | Petition - Review of speed limits on the A272 at North Chailey The petition states: Many residents living near the A272 North Chailey would like to see a review of the speed limits and safer crossing solutions. Sandwiched between a 30mph speed limit at the King's Head roundabout, the speed on Station Road jumps to 50mph, which many believe is too fast. Then when approaching Newick it becomes 40mph and then 30mph. Recently we have seen new housing developments and there is a need for an updated review of the speed limits. | | | Report, other documents may also be submitted | Michael Higgs <i>01273 482106</i> |
| 14 Mar 2022 | Lead Member for | East Sussex County Council Major Road | KD | Stakeholder and | Report, other | Jon Wheeler |

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|-------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|----------------------------------------|
| Page 33 | Transport and Environment | <p>Network A22 Outline Business Case Submission</p> <p>(1) Note the proposals for the A22 corridor in Hailsham and Stone Cross to support the delivery of housing and employment growth in the Eastbourne/South Wealden area;</p> <p>(2) Approve publication of the outcome of the stakeholder and public consultation held in summer 2021 on the proposals which will help shape the next design phase for these schemes;</p> <p>(3) Approve East Sussex County Council's submission of the outline business case seeking £29.2m of Major Road Network funding to be submitted to Government's Department for Transport at the end of March 2022.</p> | | <p>public consultation between June – September 2021. This included Local Members from Wealden District, East Sussex County Council and Eastbourne Borough Council.</p> | <p>documents may also be submitted</p> | <p>01273 482212</p> |
| 14 Mar 2022 | Lead Member for Transport and Environment | <p>Devonshire Road/Station Approach, Hastings, signalised junction improvements – outcomes of consultations.</p> <p>The report presents the outcomes of the stakeholder and public consultation exercises for the Devonshire Road/Station Approach signalised junction improvement proposals. The report seeks approval to proceed to detailed design and construction.</p> | KD | | <p>Report, other documents may also be submitted</p> | <p>Deborah Parker 01273 336685</p> |
| 14 Mar 2022 | Lead Member for Transport and Environment | <p>Capital Programme for Transport Improvements 2022/23</p> <p>To seek Lead Member approval, following consultation with local members, of the list of transport schemes and associated expenditure</p> | KD | | <p>Report, other documents may also be submitted</p> | <p>Andrew Keer 01273 336682</p> |

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| | | included in the programme for design and/or delivery in 2022/23 | | | | |
| 14 Mar 2022 | Lead Member for Transport and Environment | Petition - request to upgrade pedestrian crossing facilities in Old Town, Eastbourne To consider and respond to the petition presented by Councillor Ungar and received at Full Council on 7 December 2021 requesting the upgrade of the Church Street zebra crossing to a signalised crossing and the introduction of pedestrian crossing phases at the Summerdown Road/Church Street/Victoria Drive/East Dean Road signalised crossroads in the Old Town area of Eastbourne. | | | Report, other documents may also be submitted | Jon Wheeler 01273 482212 |
| 14 Mar 2022 | Lead Member for Transport and Environment | Combe Valley Countryside Park Community Interest Company Following a recent review of its governing document, the Articles of Association, the CIC is consulting with each of the Local Authorities that are Members of the Company to seek agreement to reduce the number of local authority councillor representatives on the CIC Board from a maximum of 2 councillors each to a maximum of one councillor from each authority. The Local Authorities currently have 1 vote each on the Board and this will continue to be the case. | | | Report, other documents may also be submitted | Virginia Pullan 01273 482639 |
| 14 Mar 2022 | Lead Member for Transport and Environment | Eastbourne Levelling Up Fund – Grant Agreement with Eastbourne Borough Council To seek Lead Member approval for East | KD | | Report, other documents may also be submitted | Richard Lambert 07783 802411 |

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| | | <p>Sussex County Council, as the delivery partner, to enter into a grant funding agreement with Eastbourne Borough Council in relation to the £4,742,687 of Levelling Up funding allocated to the Borough Council for the delivery of the Victoria Place pedestrianisation of Terminus Road between Grand Parade and Seaside Road</p> <p>To delegate authority to the Director of Communities, Economy and Transport (CET), in consultation with the Section 151 Chief Finance Officer, to agree the terms of the grant funding agreement between Eastbourne Borough Council and ESCC.</p> | | | | |
| 22 Mar 2022 | Lead Member for Adult Social Care and Health | <p>Learning Disability Supported Living developments</p> <p>To endorse and authorise ASC financial investment proposals to redevelop and transform existing Learning disability services from traditional residential care services, to high quality supported living services. This is with the aim of appropriately meeting the care and support needs of adults with a learning disability in East Sussex, in line with personalisation principles set out in national and local policy. The developments will also contribute towards increasing the range of settled accommodation options available in the county, a key national performance indicator for the Council.</p> | KD | | Report, other documents may also be submitted | Fraser Cooper 01424 726614 |
| 22 Mar 2022 | Lead Member for | To issue updated Terms and Conditions for | KD | | Report, other | Stephen Byrom |

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| | Adult Social Care and Health | Providers of Residential and Nursing Homes for older people The Terms and Conditions for Residential and Nursing Home placements for older people have been updated. Following engagement with Providers, the documents have been finalised ready to be issued in April. Lead Member is requested to authorise the issuing of the documents. | | | documents may also be submitted | 01273 481633 |
| 22 Mar 2022 | Lead Member for Adult Social Care and Health | Sexual Health Services recommissioning The decision being sought is to approve the proposed next steps for ensuring a Specialist Sexual Health Services contract is in place from October 2022. Services proposes that the current service contract is extended for a minimal length of time, to be negotiated with the service provider, to enable determination of the best re-procurement options available. | KD | | Report, other documents may also be submitted | Tony Proom 01273 335252 |
| 22 Mar 2022 | Lead Member for Adult Social Care and Health | Direct Payments Support Service DPSS Provision To approve an allowable contract extension of 24 months to the current contract for Direct Payment Support Services. This will enable an Adult Social Care review of personalised care and self-directed support, development of the Personal Assistant market and the Support with Confidence accreditation scheme and to commission services in the future that actively shape the market to support quality, choice, market | KD | | Report, other documents may also be submitted | Mark Stainton 01273 481238 |

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| | | resilience and enabling, person-centred care. | | | | |
| 31 Mar 2022 | Lead Member for Resources and Climate Change | Write off of debt 2021/22 | P KD | | Report, other documents may also be submitted | Emma L Brown 01273 337474 |
| 31 Mar 2022 | Lead Member for Resources and Climate Change | The future of Uckfield and Heathfield Leisure Centres next steps To review options and agree next steps for the future of the Uckfield and Heathfield Leisure Centres, held freehold by the County Council following the end of the current Joint Use arrangements with Wealden District Council from 17 July 2022 | P KD | | Report, other documents may also be submitted | Nigel Brown 07394 410630 |
| 31 Mar 2022 | Lead Member for Resources and Climate Change | The future of Ringmer Swimming Pool - next steps To review options and agree next steps for the future of Ringmer Swimming Pool | P | | Report, other documents may also be submitted | Nigel Brown 07394 410630 |
| 11 Apr 2022 | Lead Member for Transport and Environment | Polegate High Street Movement and Access Improvements and 20mph scheme To consider responses for the stakeholder and public consultation exercises on the proposals to improve movement and access on Polegate High Street, including the introduction of a 20mph speed limit, To seek approval to progress the Polegate High Street scheme to detailed design and construction. | | | Report, other documents may also be submitted | Nicholas Mitchell 01273 336627 |
| 19 Apr 2022 | Cabinet | External Audit Plan 2021/22 | KD | | Report, other | Ian Gutsell |

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| | | | | | documents may also be submitted | 01273 481399 |
| 19 Apr 2022 | Cabinet | Internal Audit Strategy and Plan 2022/23 | KD | | Report, other documents may also be submitted | Russell Banks 01273 481447 |
| 19 Apr 2022 | Cabinet | NHS Health and Care Bill To update Cabinet on progress with the Sussex Integrated Care System (ICS), and seek Cabinet's agreement to the recommended arrangements for Council representation in accordance with the national proposals to put ICSs on a statutory footing in England by April 2022 | | | Report, other documents may also be submitted | Mark Stainton 01273 481238 |
| 26 Apr 2022 | Lead Member for Education and Inclusion, Special Educational Needs and Disability | Proposed Specialist Facility at All Saints CE Primary School, Bexhill - final decision on proposal To seek Lead Member approval to establish a specialist facility at All Saints CE Primary School, Bexhill. | | | Report, other documents may also be submitted | Gary Langford 01273 481758 |
| 28 Apr 2022 | Lead Member for Resources and Climate Change | Ashdown Forest Parking Charges Ashdown Forest Conservators approved the introduction of car parking charges at their recent Board meeting. Under the Act they are now required to seek the approval of the charges from ESCC, WDC, the AA and the RAC | | | Report, other documents may also be submitted | Karl Taylor 01273 482207 |
| 24 May 2022 | Lead Member for Education and | Post-16 Transport Policy Statement 2022-2023 | KD | | Report, other documents may | Ian Crudge |

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| | Inclusion, Special Educational Needs and Disability | The Lead Member is recommended to approve the Post-16 Transport Policy Statement for the 2022-23 academic year following the required consultation. | | | also be submitted | 0300 3309472 |
| 25 May 2022 | Lead Member for Transport and Environment | Petition to reduce the speed limit on the A22 from Cackle Street to Lampool roundabout To determine the response to the petition to reduce the speed limit to 40mph on the A22 between Cackle Street and Lampool roundabout | | | Report, other documents may also be submitted | Michael Higgs 01273 482106 |
| 7 Jun 2022 Page 39 | Cabinet | Conservators of Ashdown Forest Budget 2021/22 To approve the draft Conservators of Ashdown Forest budget for the financial year 2021/22 and to consider the contribution from the Trust Fund. | KD | | Report, other documents may also be submitted | Ian Gutsell 01273 481399 |

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